



**Safety Topic of the Month:  
Shelter in Place – A critique of  
your teams' response to  
1/15/07 fire.**

**Richmond Refinery  
March 2007**



# Shelter in Place

On January 15<sup>th</sup> during the 4 Crude Unit Fire, all refinery personnel participated in a refinery wide "Shelter in Place" (SIP). With the intention of critiquing the procedures we followed during this event and comparing them to the procedures we have in RI480, the Joint Health and Safety Committee (JHSC) would like to ask everyone to conduct a plus / delta evaluation during their March Safety meeting. Use the current refinery instruction to evaluate the actions taken in your area.

Did we do the right things?

Was the order to SIP too broad, or too narrow, in it's scope?

Could we have done anything better?

The next two slides are forms to record your comments. One slide for plusses and one slide for deltas.

You can return the form as an email or send a paper copy through interoffice mail.

Thanks for your participation.

**Please return your responses by April 3, 2007 to :**  
**Joe Palinkas, North Yard Field Safety Coordinator**  
**RIC841, Cracking Room 18.**



# Please Record all Plusses

## Work Location

- 1) Example: Refinery wide speaker system was loud and clear.
- 2) Example: Building occupants evacuated to SIP building.
- 3) Example: Everyone made sure they were accounted for.
- 4) Example: Periodic updates were announced to the group



# Please Record all Deltas

## Work Location

- 1) Example: The notification system did not work in all areas of ETC.
- 2) Example: The building was not secured. No duct tape was applied to any of the doors of the building.
- 3) Example: The notification system did not work in all areas.